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Topolino Private School

PPE Policy – Covid 19

The purpose of this Personal Protective Equipment Policy (PPE) is to protect all learners and employees of Topolino Private School.

Personal Protective equipment will be provided, and maintained when it has been determined that its use is required to ensure the safety and health of Topolino Private School's learners and employees.

The following Personal Protective Equipment will be provided by Topolino Private School.

- Face masks for learners and all employees
- Hand sanitising and hand wash liquid
- Sanistep sanitiser dispensers
- Sanitising tunnel
- Temperature thermometers

Responsibilities

Principal and SMT

Mrs Berdene Smit (school principal) in co-operation with the SMT will monitor, implement, review and update all Personal Protective Equipment during the COVID 19 pandemic.

Covid 19- Safety Coordinator

Mr Tiaan Genade will take responsibility of the safety coordinator. His responsibilities will include:

- After authorisation from the principal he will select and purchase all Personal Protective Equipment.
- Providing appropriate PPE and making it available to all employees and learners of Topolino Private School.
- Ensuring that all employees and learners have attended an orientation session on proper use, care and cleaning of PPE.
- Conduct a daily walk through and ensuring that all PPE is in working order and effective.
- Informing the principal if PPE must be repaired, replaced or refilled.
- Report employees to the principal who are not adhering to the PPE rules.

Employees and learners

All learners and staff are required to adhere to the rules of Personal Protective Equipment. For example: Wearing masks at all times. Using sanitising equipment correctly and effectively.

All personal protective masks will be of safe design and construction for the work to be performed and will be maintained in a sanitary and reliable condition.

B. SMIT
PRINCIPAL

D.COETZEE
PAC – Chairperson